



## **ICT APPRENTICE ENGINEER X2**

**Three year fixed term contract  
To start for the 2020 Academic year**

**37 HOURS PER WEEK**

**Starting at GRADE 3 (Salary: £18,065)**

**Progressing to GRADE 9 (Salary: £26,999) over 3 years**

(Please note that all salaries are subject to job evaluation)

**Increments awarded every 6 months subject to satisfactory progression through  
The Welsh Government Professional Competence for IT and Telecoms Professionals**

<b>Achievements</b>	<b>Progression Intervals</b>	<b>Grade</b>
25% Level 3	Start of apprenticeship	3
50% Level 3	6 months	4
75% Level 3	12 months	5
100% Level 3	18 months	6
25% Level 4	24 months	7
50% Level 4	30 months	8
75% Level 4	36 months	9
Completion of Apprenticeship at 36 months (2023)		

South Wales Fire & Rescue Service is looking to recruit two ICT Apprentice Engineers. This is an excellent development opportunity for self-motivated individuals to start a career in Information Technology. The Apprenticeship will be based within the Information Communications Technology Department at South Wales Fire & Rescue Service Headquarters, Llantrisant, Rhondda Cynon Taf, CF72 8LX.

The purpose of the post is to provide service, support and advice in all aspects of ICT systems used across the Emergency Service. Alongside gaining valuable work experience, the successful candidates will achieve the Welsh Government Professional Competence for IT and Telecoms Professionals Level 3 Diploma, (1 year) followed by the Level 4 Diploma (2 years).

Please Note: Availability of Apprenticeship qualifications for the 2020 – 2021 Academic year will be determined by the Welsh Government in accordance with Covid-19 Guidelines. The Service will endeavor to provide a high quality learning experience to the successful applicant and may seek alternative routes of training and qualification where required.

- We are looking for individuals who:-
- Have a minimum of 5 GCSEs to Grade C or above including English, Mathematics and Information Technology OR equivalent qualifications (Essential Skills Level 2)\*
- Have an enthusiasm for Technology and IT
- Have a working knowledge of Microsoft Applications
- Can demonstrate a problem-solving and practical approach
- Are customer focused

cynllun prentisiaeth  
gwasanaeth tân ac achub de cymru



south wales fire and rescue service  
apprenticeship scheme

How to apply: An Application Form, Person Specification and Job Description can be downloaded from the 'Working for us' pages of our website [www.southwales-fire.gov.uk](http://www.southwales-fire.gov.uk) The closing date for receipt of applications is **12:00 mid-day, 27/07/2020**.

Completed Application Forms should be returned to: The Recruitment and Resourcing Team, South Wales Fire & Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX.

#### Job Applications during COVID-19 Pandemic

We are unable to accept Job Applications delivered in person to any of our premises until further notice. Applications should be submitted by email or post. Please ensure that you apply sufficient postage for the size and weight of your Application and allow extra time as postal services are currently under significant pressure.

To safeguard our Staff and Job Applicants we have made adjustments to our Recruitment processes and will be using E-mail, Telephone, Internet and Video Link to communicate with our applicants, hold Interviews and Assessments and carry our Pre-employment Checks. Candidates will be updated on the progress of their Applications at the Shortlisting, Selection and Pre-employment stages. For further information please refer to the COVID19 page on our website: <https://www.southwales-fire.gov.uk/newsroom/news/covid19-position/>

We thank you for your patience and co-operation at this very challenging time.

The Recruitment and Resourcing Team

The successful candidate will be subject to a satisfactory Disclosure and Barring Service check and be required to undertake a Drug and Alcohol Test prior to an appointment being made.

Working arrangements: A flexible working policy is in operation. The role may involve some evening/weekend work later into the Apprenticeship as you gain the experience to work independently. The successful candidates will need to be able to travel independently in order to support IT call outs from any of our various sites.

Do you speak Welsh? Welsh language skills are desirable but not essential for this post. All documentation is available in both Welsh and English and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably.

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

Gwasanaeth Tân ac Achub  
De Cymru



South Wales  
Fire and Rescue Service

