

**SOUTH WALES FIRE AND RESCUE SERVICE**  
**JOB DESCRIPTION**

<b>Department</b>	Community Safety and Partnerships
<b>Post</b>	Arson Reduction Practitioner
<b>Post No</b>	502250
<b>Grade</b>	9 (£33,366 - £35,235)
<b>Location</b>	South Wales Fire and Rescue Service Headquarters
<b>Responsible to</b>	Station Manager - Community Safety and Partnerships
<b>Responsible for</b>	Delivering Arson Reduction and other Community Safety Initiatives as required
<b>Responsibility for Physical Resources</b>	Vehicle (ART Van) Mobile Phone, Laptop, issued PPE, & educational resource material
<b>Responsibility for Financial Resources</b>	N/A

**This job description refers to the main purpose and responsibilities of the post. It does not necessarily list in detail all of the tasks required to carry out these responsibilities. This job description will be reviewed as and when necessary to ensure that it meets the Service's business requirements.**

**MAIN PURPOSE OF THE POST**

To proactively work with all interested partners in reducing the number of deliberate fire incidents and their impact on local communities.

To proactively work with all interested partners in reducing the number of anti-social behaviour incidents and their impact on local communities.

To engage enthusiastically with any additional risk reduction strategies as required by the service.

**DUTIES AND RESPONSIBILITIES:**

- To support the CS&P Dept. to deliver risk reduction initiatives and work streams, mainly -
  - Conduct risk assessments at disused and unoccupied buildings and liaise with partner agencies and private owners to reduce risk and improve Firefighter safety
  - Carryout target hardening of properties identified to be at risk of arson
  - Support victims of domestic violence (through threats of arson) by target hardening properties & attending the Momentum Program
  - Support stations to conduct School Arson Vulnerability Assessments
  - Support the delivery of Firesetting Intervention Scheme, especially during seasonal campaigns
  - Undertake operational Intelligence gathering and share with local fire crews

- Present to small & large groups and communicate through Social Media to raise awareness and reduce risk on local issues
  - Ensure information is captured, stored and shared in compliance with SWFRS' Information Security Management System
  - Work closely with local partners, predominantly the Police, Local Authorities & NRW (not exclusively).
  - Support seasonal campaigns such as Dawns Glow and OP BANG **(working hours may need to be adjusted to suit operational activity)**
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- To ensure that the Service's commitment to excellence and equality is upheld in all dealings with children, young people, vulnerable adults, external agencies and the general public.
  - To undertake specific objectives agreed by the Arson Reduction Manager and to attend required training and reviews where necessary.
  - To ensure that Health and Safety policy/practice is maintained whilst undertaking daily activities and take reasonable care for yourself and other persons who may be adversely affected by your acts/omissions.
  - To comply with all Safeguarding and Child Protection Policies and Guidelines.
  - Any other duties commensurate with the grade as defined by the ART Management Team

#### **STANDARD SERVICE REQUIREMENTS**

- To attend in-house and external training courses as required.
- To co-operate fully with any scheme or pilot scheme that shall be introduced within the department or across the Service.
- To implement the principles of the Service's Equal Opportunities and Diversity Policies and Welsh Language Schemes whilst carrying out the above duties.

#### **ORGANISATIONAL VALUES**

In performing the above role, all employees of the Service are required to observe and promote the Service's Core Values to be, at all times:

- Professional
- Caring
- Respectful
- Dedicated
- Trustworthy
- Dynamic
- Disciplined
- Resilient

**NB: The administrative centre for this role will be South Wales Fire and Rescue Service Headquarters.**

**This role involves frequent travel between sites throughout the South Wales area. The successful candidate must be able to travel independently.**

**An Enhanced Disclosure Barring Service (DBS) check will be required in the event of a successful application. Having a criminal record will not necessarily be a bar to obtaining a position.**