



HEALTH, SAFETY AND WELLBEING MANAGER

GRADE 16: SALARY: £47,754 - £48,710 (per annum)
37 HOURS PER WEEK
Post Number 502884
PERMANENT

An exciting opportunity has arisen within the Operational Risk Management Department based at Fire Service Headquarters, Forest View Business Park, Llantrisant for the role of Health, Safety and Wellbeing Manager of South Wales Fire & Rescue Service.

The successful candidate will be responsible for leading a professional Health, Safety and Wellbeing Team that provides accurate specialist health, safety and wellbeing advice including practical support on all aspects of health and safety management within South Wales Fire & Rescue Service. The successful candidate will advise South Wales Fire and Rescue Service Commissioners, management and employees effectively to discharge their statutory responsibilities and to develop a positive health and safety culture across the whole organisation.

The role will include managing our Health Safety & Wellbeing team. The successful candidate will therefore be responsible for undertaking all line management duties relating to the team, including conducting Performance Development Reviews, managing performance, managing activities to resolve operational and day to day issues and acting as a mentor for staff.

Applications are invited from candidates with:

- An experience of working within a health and safety environment or similar role.

Prior to an appointment being made, the successful candidate will be required to undertake the following:

- Drug and Alcohol Test
- Disclosure and Barring Service Check.

Full details on the role can be found in the Job Description and Person Specification but if you have any queries contact SM David Cottrell by e-mailing d-cottrell@southwales-fire.gov.uk.

We are a family friendly organisation, and a flexible working system is in operation. To see the benefits of working with us, please visit: www.southwales-fire.gov.uk/working-with-us/benefits.

Applications are invited from candidates with suitable experience as outlined in the Person Specification. Please note that this is a highly competitive process and only those who have fully demonstrated evidence against all the essential criteria on the person specification will go forward to the Selection Process.

N.B: This should be evidenced within the personal statement.

The closing date for receipt of applications is **12:00 midday 12/02/2025**. Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: www.southwales-fire.gov.uk/working-with-us/latest-vacancies. If a paper version is required, please email: personnel@southwales-fire.gov.uk. All internal applicants applying should apply via their portal, selecting "Current Vacancies" from the left-hand tab. The e-recruitment system will notify all applicants of results via email address provided at application.

All documentation is available in both Welsh and English, and we welcome communication in either language. Applications submitted in Welsh will not be treated less favorably. Candidates successful at the Shortlisting stage will be given the opportunity to confirm their language preference for interviews and assessments (including paperwork, verbal introductions, and interview questions). Arrangements will be confirmed following invitation to interview and may include Translation and/or Simultaneous Translation.

SWFRS believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

